

Thanks for your order!



eradicate poverty wherever it resides

VISIT OUR WEBSITE Learn more about the artisans and farmers that made the items you purchased by visiting www.serrv.org. Click on Artisans & Farmers in the left navigation bar and browse by region and country.

PLACE ANOTHER ORDER Phone: 1.800.423.0071 Fax: 1.888.294.6376

E-mail: orders@serrv.org Online: www.serrv.org/ezorder

CONSIDER A DONATION Your tax-deductible donation will help our artisan and farmer partners buy tools, learn new skills and increase their family's income. Send your gift to: PO Box 365, New Windsor, MD 21776-0365.

SEND US YOUR COMMENTS: For general questions or suggestions, please e-mail marketing@serrv.org. If you have questions or concerns about an order, e-mail orders@serrv.org or call 1.800.423.0071.

Picked by _____ Date _____ / Packed by _____ Date _____

cut here

ADJUSTMENT FORM

Use this form within 30 days for adjustments to orders due to errors or damaged items. Your account will be automatically billed or credited for adjustments. Fax to 1.888.294.6376 or mail in the envelope enclosed in your order.

Business/Organization: _____

Contact Person: _____ Phone: _____

Shipping Address: _____

Customer #: _____

Invoice # / Order #: _____

For Internal Use Only:		
Date Received: _____	CSRep _____	
Amount Billed/Credited: _____		
Approval: _____		
Reference #2: _____		

Check one:*

Missing	Damaged	Extra	Item #	Qty	Item Name	Net Price
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____

Check one:**

Replace	Credit	Bill Extra
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* **Missing** items are items you were billed for but did not receive. **Damaged** items are items that were damaged during shipment. **Extra** items are items you received but were not billed for.

** Check **Replace** if you want us to ship a replacement for a missing or damaged item, if available, to the address above. Check **Credit** if you want the net price of a missing or damaged item to be credited to your account. Check **Bill Extra** if you want to keep an extra item and have us bill you for the net price.